

Concerning the Personal Information of Interns and Trainees

Tokushima University Hospital

1. Tokushima University Hospital uses personal information obtained from interns and trainees for the following purposes in compliance with the relevant laws and hospital regulations.
 - (1) Personnel management
 - (2) Maintenance of the hospital safety management system
2. We do not provide the personal information of interns and trainees to third parties without their prior consent. However, we may do so in cases where it is required by law.
3. Please inform us if you cannot readily consent to any uses of your information that we have indicated. Your consent and the retention of your information can be changed at any time at your request.
4. If you cannot consent to the purposes of use indicated, it may present an obstacle to your training, and may disadvantage you.
5. You can ask the hospital to provide the personal information that we hold. In addition, you have the following rights in accordance with the Act on the Protection of Personal Information Held by Incorporated Administrative Agencies.
 - (1) By completing the specified procedures, you can ask the hospital to disclose the personal information that we hold.
 - (2) By completing the specified procedures, you can ask the hospital to correct, add to or delete the personal information disclosed to you.
 - (3) If you consider that the personal information disclosed to you is being managed inappropriately, by completing the specified procedures, you can ask the hospital to stop using your personal information, delete it, or stop providing it.
 - (4) By completing the specified procedures, you can ask the hospital for notification of the purpose of use of the personal information disclosed to you.
6. If you have enquiries, complaints or would like further explanation concerning 1 to 5 above, or you have requested disclosure of your information and found mistakes that you want corrected, please contact the following.

Contact

Address: 2-50-1 Kuramoto-cho, Tokushima, 770-8503

Department: Tokushima University Hospital, Dept. of Administrative
Services

Phone: 088-633-7698

Fax: 088-633-7009

Email: bsoumuss7@tokushima-u.ac.jp

Personal information protection manager: Jun Hirose

Concerning the Personal Information of Interns and Trainees — Letter of Consent

To: The Hospital Director

I have read and understood the personal information policy in the document Concerning the Personal Information of Interns and Trainees and I hereby indicate my consent.

Date (YY/MM/DD): _____

Signature: _____